



## WORKING AS A STATE DELEGATION

If there is more than one person representing your state, here is a tool for coordinating your efforts today and making the greatest impact.

### Senate Meetings

1. Your entire state delegation will attend both Senate meetings together.
2. Decide **ahead of time** who will speak about each part of your agenda for the meetings.
3. **Localize it! Paint a picture of how the bills will directly affect the lives of the people in your state.**
4. If certain individuals relate directly to a piece of legislation, have them speak about it, e.g., military personnel or adoptive parents.
5. Be succinct and to the point. Inspire them to help veterans and adoptive families by cosponsoring these important bills. Underscore it with your passion and personal story.
6. After each in-person meeting, give the office the following documents: **the RESOLVE Leave Behind flyer, ATC Flyer, and Constituent Letters**

Speakers for meeting with Senator \_\_\_\_\_

1. Introduction/thank you. Affirm the Pro-Family agenda of the Senator:
2. The Women's Veterans and Families Health Services Act:
3. The Adoption Tax Credit Refundability Act:
4. Personhood bill:
5. MAKE THE ASK:

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**House Meeting** - Figure out if there is anyone else from your Congressional district and divide the agenda as you did for the Senate meeting.

Speakers for meeting with Representative \_\_\_\_\_

1. Introduction/thank you. Affirm the Pro-Family agenda of the Congressperson:
2. The Women's Veterans and Families Health Services Act:
3. The Adoption Tax Credit Refundability Act:
4. Personhood bills:
5. MAKE THE ASK:



## Drop-offs

For any Representative from your state who will not be visited by a constituent on Advocacy Day, it is important to drop off Constituent Letters and the Leave-Behind at their office. You want every representative from your state to know about and support our legislation!

1. Look over the list that is on your table of House members from your state, noting which will **not** have meetings with a RESOLVE advocate.
2. Divide up the representatives who do **not** have meetings with RESOLVE advocates and assign people to do drop-offs. Before you go to the Hill, make sure to check if we have any constituent letters for those representatives to include in your drop-off information.
3. Plan the drop-offs around your scheduled meetings. The scheduled meetings are your first priority, but there should be plenty of down time for you to do drop offs as well.
4. When you drop off materials, introduce yourself to the receptionist as being from that state, and ask the receptionist if there is a staffer who can meet with you briefly to talk about legislation that matters to you. Let them know you are in town for a special Advocacy Day “fly-in.” Ask to speak with the person who covers health care or tax issues if possible. Sometimes, you will catch someone and have an impromptu meeting - exciting!
5. If there is no one available to meet with you, leave the drop-off materials and letters for the staffer who covers health care issues or tax issues.
6. Get a business card for the staffer who covers health care so you can send a follow-up email.
7. Keep track of the offices where you did drop-offs and give that list back to RESOLVE at the end of the day. This is very helpful in our follow-up efforts.